



Southwell, Notts.

www.annesmithdesigns.co.uk

Privacy Notice - General Data Protection Regulations 2018

Mobile Device Data

The Personal data I collect from you will include the data on your contact form, which I will use to contact you when appropriate. Your Name and telephone number will be saved as a contact in my mobile devices.

Computer Device Data

The Personal data I collect from you at our first appointment includes the following:

- Your name
- Your address
- Contact Number
- Email Address

This data is password protected, it is stored on my computer and the paper version is stored in a locked cabinet.

Additional Data

This data provided by you will be kept in one of the devices mentioned above. You can request to access this data. You can also request this data to be removed. However, I can exercise the right to keep my work for my own professional Purposes.

Any breach can be reported to the Informational Commissioner's Office.

I WILL ONLY USE THIS INFORMATION FOR THE PURPOSES TO WHICH IT WAS COLLECTED. IT WILL NOT BE SHARED.

If you have any questions or concerns please contact me.

Please sign this notice with your consent.

Clients Signature.....

Clients Name.....

Date.....